



HARTNELL COLLEGE

Professional Development Committee

Minutes

April 3, 2024, 3:00 p.m.

NAME	REPRESENTING	PRESENT	ABSENT
Dianna Rose	CHRO; co-chair	X	
Moises Almendariz	Administrative	X	
Augustine Nevarez	Administrative		X
Melissa Chin-Parker	Administrative		X
Janet Flores	Faculty	X	
Sunita Lanka	Faculty		X
John Perez	Faculty		X
Nancy Wheat	Faculty	X	
Nancy Reyes	Faculty		X
Jazmin Rios	Faculty		X
Delia Edeza	CSEA	X	
Fanny Salgado	CSEA	X	
Katie Holt	CSEA		X
Ryan Tran	Confidential		X
Jason Hough	Faculty,	X	
Tracy Gomez	Administrative	X	

CALL TO ORDER AND INTRODUCTIONS

Meeting called to order at 3:12 p.m.

ACTION ITEMS

1. Adopt Agenda (MSC: Jason Hough (motion), Tracy Gomez (second) Abstention: Fanny Salgado



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DISCUSSION ITEMS

- **Finalize Fall Student Success Program**
 1. **Receive Status Updates on:**
 - **A Day in the Life of [STUDENT VIDEO]**
 - **3 student videos**
 - **Activity: 40 tables**
 - 40 students one at each table to share their experience/challenge
 - Each person at the table shares their experience as a student.
 - After hearing the student experiences, what is one thing you can do to enhance the student experience?
 - **New Hire Introduction: Video or personal introductions?**
 2. **Group review of email “Call for Presentations”**
 - **Email and Theme Title will go out Thursday, April 4, respond by April 18th and review during the next PDC meeting April 22.**

Theme: Unidos: *United as “ONE”* (integrate ONE Hartnell logo)
 - **Finalize the number of workshops per breakout session**

The committee discussed the amount of presentations per session and agreed on having 4 presentations per session, not to include: yoga/wellness session.
- **Work on new Mission and Vision Statement for PDC - What’s the Committee’s charge and purpose?**
 - **Very brief intro/context statement from ATD coaches**
 - **Share examples from other colleges**
 - **Update Committee Membership handbook**

Handbook purpose language will be shared via google doc for the committee to share their input and share at the next meeting.
 - **Develop continuous learning/PD opportunities throughout the year**

Committee spoke on being a hub for directing faculty/staff to different funding sources dependent on the type of PD they are requesting.
What are the sustainable professional development offerings?



ADJOURNMENT

2023 Semester Meetings:

April 22, 2024, 2-4 p.m.

May 6, 2024, 3-5 p.m.